

**TUESDAY, NOVEMBER 19, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 19, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from November 12, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 20, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$230,004.84 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-111919-1**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$.68 to amend the JFS Note Other Receipts Fund #304 to pay the last quarter debt payment for JFS; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**JFS NOTE OTHER RECEIPTS #304**  
**\$ .68**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

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**In the Matter of  
Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATIONS:

**\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners**

**\$ .68 – 304.8103.5603 – Principal JFS Note – Auditor**

**\$437.82 – 928.1261.5401 – A.T.P. Contract Services – Juvenile Court**

**\$3,187.38 – 101.1105.5703 – Contingencies – Commissioners**

**\$29.54 – 112.2076.5102 – Salary Darbyville SPRF – Sheriff**

**\$.42 – 112.2076.5202 – Medicare – Darbyville SPRF – Sheriff**

**\$5.35 – 112.2076.5212 – PERS LE – Darbyville SPRF – Sheriff**

**\$435.60 – 112.2078.5102 – Salary Williamsport SPRF – Sheriff**

**\$6.32 – 112.2078.5202 – Medicare Williamsport SPRF – Sheriff**

**\$78.84 – 112.2078.5212 – PERS LE Williamsport SPRF – Sheriff**

**\$5,254.38 – 112.2079.5102- Salary Circleville Twp. SPRF – Sheriff**

**\$76.17 – 112.2079.5202 – Medicare Circleville Twp. SPRF – Sheriff**

**\$951.04 – 112.2079.5212 – PERS LE Circleville Twp. SPRF – Sheriff**

**\$23.95 – 112.2080.5102 – Salary Tarlton SPRF – Sheriff**

**\$0.34 – 112.2080.5202 – Medicare Tarlton SPRF – Sheriff**

**\$4.33 – 112.2080.5212 – PERS LE Tarlton SPRF – Sheriff**

**\$816.90 – 112.2093.5102 – Salary Scioto Twp. SPRF – Sheriff**

**\$11.85 – 112.2093.5202 – Medicare Scioto Twp. SPRF – Sheriff**

**\$147.86 – 112.2093.5212 – PERS LE – Scioto Twp. SPRF – Sheriff**

**\$3,000.00 – 903.1109.5102 – GIS Salary – Auditor**

**\$100.00 – 903.1109.5201 -\*GIS PERS – Auditor**

**\$1,000.00 – 903.1109.5203 – GIS Insurance – Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of  
Transfer and Re-Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATIONS:

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**\$1,961.86 – 304.8207.5604 – Interest JFS Note – Auditor  
TO**

**304.8103.5603 – Principal JFS Note – Auditor**

**\$3,187.38 – 101.1105.5703 – Contingencies – Commissioners  
TO**

**101.1201.5423 – Criminal Prosecutor Municipal Court – Commissioners**

**\$.68 – 101.1105.5703 – Contingencies – Auditor  
TO**

**101.1105.5722 – JFS Transfer Out – Auditor**

**\$3,482.00 – 201.3006.5501 – ALGT Equipment -Vehicle Garage – Engineer  
TO**

**201.3006.5506 – ALGT Contracts/ Projects – Engineer**

**\$3,527.50 – 201.3007.5495 – ALGT Equipment Lease Rental – Engineer  
TO**

**201.3006.5506 – ALGT Contracts/ Projects – Engineer**

**\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO**

**101.1112.5402 – Countywide Contract Services - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

**\$.68 – 101.1105.5722 – JFS Transfer Out – Auditor  
TO**

**304.0000.4901 – Transfer In JFS Note – Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of  
Report Provided by EMA Director:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Ohio Dept of Corrections Meeting November 14<sup>th</sup> and the Pickaway County Healthcare Coalition Meeting November 15<sup>th</sup>.
- This week Mr. Flick will be attending the Circleville Schools Evacuation Drill November 21<sup>st</sup> (postponed due to cold), Pickaway County Monthly Communications Meeting and the Regional Evacuation Planning Meeting November 20<sup>th</sup>. Nixle Roll Out Meetings is scheduled for all week.
- Pickaway County EMA will receive (6) new radiation detectors in 2020.

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**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week, there were no Unemployment claims filed this week.
- The new deed for the South Pickaway Street property will be ready this week and will be reviewed by the County Engineer's Office. The updated deed will be recorded in the County Recorder's Office and in the Circleville Herald for bids.
- The open enrollment period for the health insurance ended Friday, November 15<sup>th</sup>. The Auditor's Office is compiling an updated list of opt-out participants. Multiple non-qualified applications were submitted.
- The Dog Shelter: Rex Tremble's 30-day compliance period will be up the week of Thanksgiving and it is anticipated that action will be enforced the first week of December.
- Mr. Rogols reported two current postings for open positions: Deputy Dog Warden 2, full-time, Jaymie Bollinger, the newest hire resigned effective November 30, 2019. Custodial Worker 1, part-time, the latest new hire requested continuance of start date due to personal problems with ID's that cannot be resolved. The individual never reported for work.

**In the Matter of**  
**Veteran Services:**

The Commissioners held a short discussion regarding security cameras at Veteran Services. At this time, it is not agreed upon to allow the installation of outside security cameras at Veteran Services located at the Annex.

**In the Matter of**  
**Allocation of September 2019 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the September 2019 Sales Tax collections in the following manner:

**\$29,624.00 to 401.0000.4121 – Capital Fund**  
**\$710,978.84 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of**  
**2019 Pavement Marking Change Order:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1 for the 2019 Pavement of Various Roads. Proposed change order for \$9,931.28.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of**  
**Approval of Affidavit to attend the**  
**2019 CCAO/CEAO Winter Conference:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the affidavit for Commissioner Jay Wippel, Commissioner Harold Henson, Commissioner Brian Stewart, County Administrator, April Dengler and Clerk, Angela Karr to attend the 2019 CCAO/CEAO Winter Conference December 5, 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Angela Karr – Clerk

**In the Matter of**  
**County Apiary Inspection Expense Report:**

Bill Huhman, Apiary, submitted the County Apiary Inspection Expense Report for March 2, 2019 through November 2, 2019. Mr. Huhman completed 94 inspections site with a total of 568 colonies.

**In the Matter of**  
**Job and Family Services:**

Joy Ewing, Job and Family Services Director met with the Commissioners to provide an update of JFS. There are two high dollar foster children and one of them will be aging out in December and the other will be placed in a facility out of state. Mrs. Ewing attended the Foster Care Forum in Athens and they allowed individuals to express their concerns about the foster system. Mrs. Ewing will be attending a town hall meeting Monday, November 25<sup>th</sup> to discuss the issue with homeless children due to drug problems in their home. Pickaway County unemployment rate decreased from 4% in September to 3.7% in October 2019.

**In the Matter of**  
**Resolution Adopted Authorizing the**  
**Transfer of Accumulated Vacation Credits for Rick Noble:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-111919-2**

WHEREAS, effective December 31, 2019, Pickaway County employee, Rick Noble, will end his employment with Pickaway County Job and Family Services and effective January 1, 2020, will begin his employment with the Pickaway County Common Pleas Court; and,

WHEREAS, both Pickaway County Job and Family Services and the Pickaway County Common Pleas Court operating expenses are paid from the Pickaway County General Fund; then,

THEREFORE BE IT RESOLVED, that with both Appointing Authorities being Pickaway County officials, the Pickaway County Board of Commissioners hereby grants permission for Rick Noble's accumulated vacation credits to be transferred from Pickaway County Job and Family Services to the Pickaway County Commons Pleas Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Angela Karr – Clerk

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**In the Matter of**  
**Pickaway County Family Services Planning Committee:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-111919-3**

WHEREAS, pursuant to Ohio Revised Code 329.06, the Board of County Commissioners is required to establish a county family services planning committee; and

WHEREAS, the Board may appoint individuals to the committee in such a manner that the committee's membership is broadly representative of the groups of individuals and the public and private entities that have an interest in the family services provided in the county,

NOW, THEREFORE, BE IT RESOLVED that the following individuals are appointed to serve as a member of the Pickaway County Family Services Planning Committee through December 31, 2020.

Kim Hartinger – Pickaway County Metropolitan Housing Authority  
Laura McGuire – Pickaway County Job and Family Services  
Patrina Queen – Southeastern Ohio Legal Services  
Danielle Brust – Pickaway County Consumer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Angela Karr , Clerk

**In the Matter of**  
**Job and Family Services, Joy Ewing**  
**Authorized to Sign Inter-County Agreements:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-111919-3**

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and,

WHEREAS, counties have requested such adjustments to best meet the needs of their constituents due to the limited allowable uses of each fund and the nuances of the random moment sample process on a county's funding stream; and,

WHEREAS, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services; and,

WHEREAS, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include with such requests a resolution authorizing such from that county's Board of Commissioners; and,

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82(G)(2)(a), a Board of County Commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby assigns authority to Joy Ewing, Pickaway County Department of Job & Family Services Director, to serve as the Pickaway County Board of Commissioners' designee, and hereby grants Joy Ewing the authority to sign

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inter-county adjustment agreements on behalf of Pickaway County, effective immediately and until December 31, 2020, with the understanding that a summary of such adjustments shall be provided to the Board of Commissioners on a quarterly basis.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

**In the Matter of**  
**Auditors End of Month Report:**

Melissa Betz, County Auditor met with the Commissioners to provide an end-of-month update for October 2019. Mrs. Betz informed the Commissioners that the audit has not been released and the auditors have had several questions about Worker's Comp. The surgical center on South Court Street withdrew their BTS. Mrs. Betz is talking with CMI about a process to start streamlining the financial software. The full module is quoted at \$13,000 and Mrs. Betz was wanting to include it in the 2020 budget request. The Commissioners suggested for her to do so.

The cash balance this morning was \$9,051,902.06. There was a large conveyance filed that brought in an addition \$200,000. Homestead and rollback came in late, but it was another boost to the figures. Mrs. Betz is projecting 8.7 million as the year-end balance. There are some line items already in the negative for salary line items general funds and the negative line items will need to be taken care of by the end of the month. The public utility commission increased by \$100,000. Estimating \$900,000 for depository and the DD levy will be reduced.

**In the Matter of**  
**Executive Session:**

At 11:23 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

At 11:51 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Angela Karr, Clerk

No action taken.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler provided the Commissioners with monthly budget projections and Budget Meeting slides for their review. Mrs. Dengler discussed the Sheriff's Office budget request and the capital projects wish lists.

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- Mrs. Dengler re-submitted bid documents to CORSA for the Airport Hangar Replacement Project.
- Mrs. Dengler met with Andy Cupp from Hummel and Plum Insurance, to update information for insurance coverage for 2020.
- The county is in receipt of the CORSA check for totaling the Sheriff's Office SUV, \$14,959.17 for the vehicle plus \$115.00 for tow bill.
- Mrs. Dengler is still waiting on the 2018 audit report from Millhuff-Stang.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 9, 2019.

A total of \$25 was reported being collected as follows: \$25 in private donations.

Zero (0) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Angela Karr, Clerk